



**Meeting of the Parish Council
To be held at Hayes Green Community Centre
Wednesday 16th July 2025, 6.30 pm**

A G E N D A

Minute Number	Item	Attachment
07/25/54.0	Apologies To consider and approve the apologies.	
07/25/55.0	Declaration of personal & prejudicial interest in any item on the agenda	
07/25/56.0	To receive requests for dispensation	
07/25/57.0	Public Participation Members of the public are invited to address the Council on any issue over which it has a power. <i>Members of the public wishing to raise issues which are not on the agenda are asked to notify the Clerk at least 8 hours before the meeting. Members of the public may not take part in the Council meeting itself.</i> <i>A person who attends a meeting is permitted to report on the meeting while the meeting is open to the public. To 'report' means to film, photograph, or make an audio recording of the meeting proceedings; however, as a matter of courtesy, the Chair should be advised before any recording takes place.</i>	
07/25/58.0	To Approve the Minutes of the meeting held on the 11th June 2025	(1)
07/25/59.0	Chair's Announcements & County Council's update	
07/25/60.0	Clerks Report Council to consider and note the Clerk's Report.	(2)
07/25/61.0	Income & Payments	
07/25/61.1	Council to note payments since the last report that had been authorised by the audit and governance committee, and the monthly finance report.	(3)
07/25/61.2	Council to note the income received since the last report.	(4)
07/25/61.3	Council to note the bank reconciliation.	(5)
07/25/61.4	Council to note £544.22 VAT reclaimed April, May, June 2025.	
07/25/62.0	Police Report Council to note the Police Report	(6)
07/25/63.0	Planning Committee Council to note the planning applications received for the committee to consider.	(7)
07/25/64.0	Staffordshire County Council Land on the Cannock Road Council to consider the land, no price currently available. Plot A approx. 0.32 acres. Plot B approx. 2.45 acres.	

Clerk: **Mrs L Bowman** Dated: 4th July 2025
Hayes Green Community Centre, Heath Way, Heath Hayes
Phone: 07951409707 Email: clerk@hhandw-pc.gov.uk

07/25/65.0	Open Spaces Council received the photographic list of work completed during the month.	(8)
07/25/66.0	Events Committee Council to consider the draft minutes of the events committee meeting held on the 2 nd July 2025.	(9)
07/25/67.0	First Aid Training Council to consider quotes received for Councillors to receive First Aid Training suitable for public events.	(10)
07/25/68.0	GDPR Compliance, AGAR Assertion 10, Council to consider registering, with Breakthrough Communications for 12 months of unlimited access costing £495 (£200 discount) <ul style="list-style-type: none"> • Brand new on-demand bitesize GDPR training and guidance. • Brand new council GDPR masterclass events. • Live training for your staff and councillors (with attendance certificates). • Brand new templates, checklists and resources. • Drop-in best practice clinics. • Data Protection toolkit. 	(11)
07/25/69.0	Council Mobile Phones Council to consider quote for a new mobile phone contract	(12)
07/25/70.0	Five Ways Finger Post Staffordshire County Council had agreed to replace the finger post, the Parish Council to decide on the design.	(13 & 13.1)
07/25/71.0	Speed Indicator Sign, Hemlock Way Installation of Posts.	
07/25/72.0	ICO Data Request The Clerk had audited Council records and emails; all relevant information had been forwarded to the person making the request.	
07/25/73.0	Items for Information or Future Agendas	
07/25/74.0	Date of Next Meeting - Council Meeting Wednesday, 10th September 2025	